

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY, OCTOBER 11, 2016
5:30PM AT TOWN HALL
Approved Minutes**

Called to order at 5:30pm

Town Board Members Present: Jim Patterson, Mike Anderson, Sue Brenna, John Carlson, Mike Starck

Staff present: Lisa Potswald, Elected Clerk Micaela Montagne

Public Present: Jim Peters, Paul Brummer

I. Public Comment A*: Paul Brummer commented on the need to fix the black top roads: street cuts, culverts, etc. Because it is getting late to do it this year, maybe budget money for it next year.

Supervisor Sue Brenna mentioned that she heard that a crew was coming to the Island to put in a new cell tower, something none of the Town Board or Town staff is aware of.

Jim Peters commented that it might be a good idea to have a donation tube at the sanitary dump station at the airport since it is a free service and a cost to the Town.

II. Town Administrator's Report: Report prepared and presented by Administrator Lisa Potswald dated October 10, 2016 placed on file by Unanimous Consent.

III. Public Works

A. Roads

1. Foreman's Report: Discussion on if the Great Lakes Indian Fish & Wildlife Commission would provide the service of removing invasive species just this year or annually. Chair J. Patterson mentioned that the pergola looks nice and he appreciated the attention to the public areas. Report prepared by Foreman Kristian Larsen dated September 2016 placed on file by Unanimous Consent.

2. Big Arn's Road and Brian's Road: Nothing at this time.

B. Parks

1. Leisure Interactive Issues for Big Bay Town Park 2015 Reservation Fees: The Town received another response letter from the California Attorney General, who cannot represent us in the matter. Treasurer Carol Neubauer is working on it. The Town may have to hire a private CA attorney, and thus will look into options. The Insurance won't accept it as a loss, and the Town Board does not want to write it off.

2. Sale of Impounded Property: Postings are up for the silent auction of an impounded canoe. Offers will be opened at the next Regular Town Board meeting on October 25, 2016.

C. Materials Recovery Facility (MRF)

1. MRF Supervisor's Report: The new roll off truck has been running well and has been in use. Report prepared by Ted Pallas for September 2016 placed on file by Unanimous Consent.

IV. Committees

A. Planning and Zoning

1. Planning and Zoning Administrator's Report: Report for September 2016 prepared by Zoning Administrator Ric Gillman.

B. Winter Transportation Committee

1. Appointment of Committee Member to Term Ending September 9, 2019: No one has signed up, keep the postings up.

C. Energy Committee

1. Recommendation: Removal of Committee Member: Energy Committee member Carl Fredrickson has not attended meetings in quite some time, and the Committee by laws state that a member can be recommended for removal if three consecutive meetings are missed without excuse from the Chairperson. Motion to have Carl Fredrickson removed from the Energy Committee because he does not participate and to post a sign-up sheet for the open position, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

2. Request for a designated fund for solar collectors for the Town Hall: Motion to establish a designated fund for the purpose of collecting contributions to offset the cost of solar collectors for Town Hall, M. Anderson/ M. Starck, 5 Ayes, Motion Carried.

D. Harbor Committee

1. Update on Town Dock project: The harbor committee is working on updating the drawings of the Town Dock expansion project with the addition of a bus stop like structure for pedestrians.

V. Town Hall Administration

A. Budget Report: Nothing at this time.

B. Grant Updates: The Town was interested in applying for a grant through the Wisconsin Coastal Zone program for a second walkway/ stairway and floating dock at Big Bay Town Park, but this grant would be a good one for the Harbor Committee to use for the Town Dock Expansion which is a higher priority. The Town Board would still like to pursue other organizations and grant opportunities for the Big Bay Town Park project as well.

C. Island Institute Visit: Administrator Lisa Potswald went over the itinerary for the visit that is occurring on October 12th and 13th with visitors from Beaver Island, The Island Institute, and Northland College. The event is being organized by the Chamber of Commerce and facilitated by Michael Collins.

D. Consideration of DRAFT Management's Discussion & Analysis of Year Ending 12/31/2015 Report: Not ready yet.

E. Budget Process Updates: Administrator Lisa Potswald went over some of the frustrations she has had with the process this year as some department heads did not get their budgets in on time. She and Barb Nelson had to work more to get things all rolled up. Budget workshop meetings begin next week on October 18.

F. Resolution 2016-1011: Treasurer's Bond: Motion to adopt Resolution 2016-1011, Treasurer's bond, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

VI. Vouchers: Motion to approve vouchers in the amount of \$39,498.86, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

VII. Alternative Claims: Motion to approve Alternative Claims for September 2016 in the amount of \$167,524.14 and \$3,721.64 for the Library, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

VIII. Treasurer's Report: Motion to accept the Treasurer's Cash Summary report as of September 30, 2016 showing a total of \$1,356,110.96 and a total available checking account of \$911,910.53, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

IX. Minutes

A. Regular Town Board Meeting September 27, 2016: Motion to approve minutes as submitted, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

X. Police Department

A. Police Chief's Report: M. Anderson mentioned to make sure to not forget about the agreement with Ashland County that needs to be revised before the two year window is up. Report for September 2016 prepared by William Defoe dated 10/7/16 placed on file by Unanimous Consent.

XI. Emergency Services

A. Fire Chief's Report: Report for September 2016 prepared by Rick Reichkitzer placed on file by Unanimous Consent.

XII. Public Comment B:** None

XIII. Lawsuits & Legal Issues: None

XIV. Liquor & Operators' Licenses

A. Operator's License

1. Macy Haley

Motion to authorize Clerk Micaela Montagne to grant the Operator's License to Macy Haley, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

XV. New Agenda Items for Future Meetings

A. Purchasing and Contracting Policy and Procedure Manual - Second Read. Also, Opening of canoe offers, Consideration of DRAFT Management's Discussion & Analysis of Year Ending 12/31/2015 Report, AWOS system issues, Town Plan Commission members.

XVI. Adjourn: Motion to adjourn, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 6:16pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted, October 25, 2015. M. Montagne, Town Clerk